



## Notice of Annual General Meeting

Monday, November 29, 2021  
6pm  
Jeanne Lamon Hall  
Trinity-St. Paul's Centre  
427 Bloor Street West, Toronto, ON

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Members of Tafelmusik (hereinafter called the "Corporation") will be held at Jeanne Lamon Hall, Trinity-St. Paul's Centre on Monday, November 29, 2021 for the following purposes:

1. To receive the financial statements of the Corporation for the fiscal year ended June 30, 2021 together with the reports of the directors and auditors thereof;
2. To elect directors;
3. To appoint auditors and to authorize the Board of Directors to fix the remuneration of such auditors;
4. To transact such further or other business as may properly come before the meeting or any adjournment or adjournments thereof.

Dated at Toronto, Ontario, on this October 25, 2021.

*BY ORDER of the Board of Directors. Secretary, Ron Schlumpf*

**NOTICE:** Pursuant to BY LAW 5 of the Corporation, any members wishing to raise any matter at the meeting shall notify the Secretary seventy-two (72) hours in advance of the meeting of the matter to be raised. You may contact the Secretary by e-mail at [info@tafelmusik.org](mailto:info@tafelmusik.org)

**NOTICE:** We've provided safety information specific to the Annual General Meeting on November 29, 2021, which applies to all applicable areas of Trinity-St Paul's United Centre, and includes all staff, contractors, performers and visitors. Please read carefully below.

**NOTICE:** If you are a Member of the Corporation and are unable to attend the meeting personally, please date, sign, and return the proxy form included in this package.

(please see next page)

## **Annual General Meeting**

Monday, November 29, 2021

6pm

Jeanne Lamon Hall

Trinity-St. Paul's Centre

427 Bloor Street West, Toronto, ON

### **Agenda**

- |   |                                 |
|---|---------------------------------|
| 1. Call to Order and Welcome                                    | David Kilburn                   |
| 2. Chair's Report   | David Kilburn                   |
| 3. Executive Director/Music Director's Report                   | Carol Kehoe /<br>Elisa Citterio |
| 4. Approval of the Minutes of previous Annual General Meeting   | David Kilburn                   |
| 5. Treasurer's Report (including Q & A on financial statements) | Elise Orenstein                 |
| 6. Appointment of Auditors                                      | Elise Orenstein                 |
| 7. Election of the Board of Directors                           | Christopher Paige               |
| 8. Approval of the Acts of the Board for the previous year      | Ron Schlumpf                    |
| 9. Question & Answer Period                                     | David Kilburn                   |
| 10. Adjournment   | David Kilburn                   |

ENCLOSURE

**Office of the Chair  
Proxy**

I, the undersigned, a Member of Tafelmusik, hereby appoint David Kilburn, Board Chair, as my proxy, and if he cannot do so, Elise Orenstein, Treasurer, and if she cannot do so, \_\_\_\_\_, at Tafelmusik's Annual General Meeting to be held at Jeanne Lamon Hall, Trinity-St. Paul's Centre in Toronto on Monday, November 29, 2021 at 6pm, to vote and to otherwise act at the meeting on my behalf in connection with all matters that may arise at the meeting, in the same manner as I would do if I were present. I agree to ratify and confirm everything that my attorney lawfully does in accordance with my proxy.

Dated at (city) \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Please print Member's name: \_\_\_\_\_

Signature of Member: \_\_\_\_\_

This proxy is solicited by the management of Tafelmusik. If you wish someone other than David Kilburn or Elise Orenstein to act as your proxy, please delete their names and insert the name of the Member of your choice in the blank above.

If you cannot attend the Annual General Meeting, please sign, date, and return this proxy to:

rsvp@tafelmusik.org

or

Tafelmusik  
427 Bloor Street West, Box 14  
Toronto, Ontario M5S 1X7

## Health and Safety Information

We encourage you to read our complete COVID-19 Health and Safety Policy, found [here](#), which includes information on submitting feedback, and our response protocol in the event of possible exposure to COVID-19.

Please review the following and if you have any questions, do not hesitate to contact us directly by reaching out to our Audience Services Department:

By phone: 1 (833) 964-6337

By email: [feedback@tafelmusik.org](mailto:feedback@tafelmusik.org)

## Vaccination Requirements

In compliance with provincial mandates, all visitors 12 and older to be fully vaccinated against COVID-19 and are required to bring proof of vaccination.

The following documentation must be provided:

- Receipt of full COVID-19 vaccination issued by the public health authority that administered the vaccine. For visitors who received their vaccinations in Ontario, documents can be accessed at <https://covid19.ontariohealth.ca/> with an OHIP number.
- Government issued ID (i.e. driver's license, health card or passport) that matches the proof of full vaccination documentation.
- You may provide a digital version (i.e. on your smartphone) or printed.

## Exemptions

Tafelmusik will accept document exemptions as outlined by the Province of Ontario. Please visit the [Ontario.ca](https://ontario.ca) website for more information. Children 11 and younger are not required to be vaccinated and do not need to show negative test results at this time, however children over the age of two (2) must remain masked.

If there are any concerns or questions, we are here to assist you. Our ultimate goal is to ensure all staff and visitors stay in good health, are in a safe environment and that we continue to follow all protocols and guidelines set out by the Province of Ontario.

## Safety Measures and Information

- Please do not enter the building if you are feeling unwell or displaying symptoms of COVID-19
- Proof of vaccination will be checked at both entrances to the building by Front of House staff, who will also check you in for the Annual General Meeting by confirming your name
- Visitors are required to wear a mask or face covering at all times while in the building, only to be briefly displaced for drinking water. If you arrive without a mask, one will be provided for you.
- We will continue to practice physical distancing: visitors must keep a 2m (6ft) distance from other guests. Floor markers are provided to assist with this, and seats not in use for physical distancing purposes are clearly marked in the hall. We ask that all visitors continue to practice safety and refrain from contact interactions (e.g. handshakes, hugs).
- No food or beverage is permitted except water. While there are drinking fountains inside the building, visitors are strongly encouraged to bring their own reusable containers. No food or beverages will be served

If you have an immediate health and safety concern while you are present, please draw the attention of a Tafelmusik staff member for assistance.